



## **Gunderson High PTSA Grant Program 2025-2026 Grant Application**

### **Who May Apply**

All teachers and staff at Gunderson High School are eligible to apply for grants under this program. Teachers and staff may apply individually or collaboratively. PTSA Members will be given priority. If you are not a member yet, please apply through Totem (link in school website) or with a check for \$25.

### **When to Apply**

Application Deadline: February 22, 2026 at 7pm.

Recipients Announced: March 1, 2026

### **How to Apply**

Submit applications to the PTSA Board email: [gundersonhighptsa@gmail.com](mailto:gundersonhighptsa@gmail.com)

### **How the Grant Works**

Please below for a detailed description of how the grant is administered, the approval criteria, and grant terms and conditions. If you have additional questions, please email the PTSA Grant Committee at [gundersonhighptsa@gmail.com](mailto:gundersonhighptsa@gmail.com).

Applicant Name(s): \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Gunderson High PTSA thanks you for your participation in this program, and for all the careful and creative thought and hard work that your application represents. Our school community is enriched by your efforts and dedication.

# **Gunderson High PTSA Grant Program 2025-2026 Grant Guidelines**

## **Objective of the Grant**

The PTSA aims to actualize every child's potential. We envision becoming an influential voice for children, a go-to resource for families and communities, and a formidable advocate for the holistic development of every child. This grant program seeks to:

1. Enrich student experiences within the educational environment.
2. Encourage and support teacher creativity.
3. Strengthen the bond between the PTSA and school faculty.

## **Funding Overview**

The grant is funded solely by PTSA's fundraising efforts. For the 2025-26 academic year, the PTSA commits to \$1500 in grant allocations. (5 - \$300 allocations)

## **Grant Review Committee**

The committee is composed of PTSA Board members, the school Principal, and select parent members from the PTSA.

## **Selection Criteria**

All ideas are welcome.

1. Proposals are holistically reviewed to ensure equity across grades and classrooms.
2. Proposals with broader impacts, benefiting multiple classrooms or recurring batches, are prioritized.
3. The grant does not support projects/materials that are typically funded by the school district.

## **Grant Terms & Obligations**

1. All materials or assets procured through this grant will be Gunderson High School's property.
2. Grant awardees will receive the PTSA's tax ID to exempt sales tax during purchases.
3. Grant disbursement:
  - a. Preferred method: Submit invoices to PTSA Treasurer for direct payments.
  - b. Alternative method: Make the purchase, then request reimbursement using with relevant receipts. Ensure all claims are made by Feb 22, 2026. Only post-award dated receipts are valid.
4. Post implementation, please email a photo (optional)

## **Gunderson High PTSA Grant Program**

**Proposal Title/Summary:**

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**Amount Requested:** \_\_\_\_\_

**How will this proposal enrich the educational experiences and/or well-being of students?**

End of Application

-----For PTSA Grant Committee Use-----

Application #: \_\_\_\_\_

Principal's authorization (signature): \_\_\_\_\_

Additional information/clarification requested:

\_\_\_\_\_

\_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposal Approved: no \_\_\_ yes \_\_\_ Amount Approved \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



Application #: \_\_\_\_\_

Date Received: \_\_\_\_\_